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# Margo E. Sawaya

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[Directing Reel](#) | [Music Video](#) | [LinkedIn](#) | [IMDb](#)

## **EDUCATION**

MFA in Film and Television Production  
University of Southern California, Class of 2019

BA in English Literature  
Michigan State University, Class of 2014

## **FILM PROJECTS (selected)**

<i>"Daddy" Music Video</i>	<i>Ripple Effect</i>	<i>Sympatico</i>	<i>Tuesday</i>	<i>Dr. Scotty's Intergalactic Motel &amp; Café</i>
Director/Editor	Writer/Director	Producer	Director	Associate Producer

## **EMPLOYMENT**

**Writer/Director** *Entertainment Technology Center @ USC* 05/20 – 12/20

- Wrote and Directed R&D short film for virtual production based project.
- Worked with designers using Unreal Engine to build virtual world for the sci-fi dystopian future short film, *Ripple Effect*, which fulfilled test cases for Universal Pictures, Warner Bros., Amazon Studios, Microsoft Azure, Seagate and Equinix.

**Booking Manager** *Outlaw Sound* 02/20 – 05/20

- Front office manager. Worked directly with clients, opened and closed the studio daily, handled client paperwork, maintained QuickBooks.
- Booked clients and sought out new talent for ADR and Voiceover sessions.
- Managed all calendars, maintained all internal/external communication via phone and email.

**Front Desk Administrator** *University of Southern California, School Of Cinematic Arts* 02/17– 12/19

- Managed schedule for entire post-production lab, including 8 computer labs equipped with Avid Media Composer, Davinci Resolve, Pro-Tools, and more software programs.
- Answered phones, greeted visitors, students & faculty and direct them to correct facility.

**Development Intern** *Futurism Studios* 07/19 – 09/19

- Script coverage.
- Conducting research, Sci-Fi heavy

**Teaching Assistant** *University of Southern California, SCA* 08/18 – 05/19

- Assistant to Daniel Carlin for Music Spotting in Thornton School of Music
- Assistant to Simon Coke for Sound Editing & Design (Pro-Tools specific) in School of Cinematic Arts

**GFX Design Coordinator** *Newell Brands* 08/14– 04/16

- Developed and tracked timelines for all graphic design projects for Rubbermaid, Calphalon, Sharpie.
- Cross-segment copywriting, including the Newell rebrand in 2014, Calphalon Wedding Catalogue, Rubbermaid BRUT Catalogue & Sharpie packaging.

## **SKILLS**

Excellent written and verbal communication skills. 10+ years film production experience, from production assistant to producer, screenwriter and director. Outstanding customer service and client facing demeanor. Multi-tasker with an even keel. Expert in Microsoft Office Suite, Google Drive, Final Draft and Slack. Experienced in Avid Media Composer, Adobe Premiere, Pro-Tools, QuickBooks, Movie Magic Scheduling & Budgeting software.

## **HONORS & AWARDS**

*Innovative Technology Award Recipient, Entertainment Technology Center @ USC, 2020*

*Best Short Film, Audience Choice, Best Student Film Award, and First Look Jury Prize for "Tuesday" 2020*

*First Place, Creative & Screenwriting Awards, MSU College of Arts & Letters 2014*

*Young Playwrights Festival winner, one act play "Coming of Age" for MSU Theatre Department 2009*

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